**SCSC Church Project Timeline – 2016-17**

|  |  |
| --- | --- |
| **MONTH**  | **TASKS** |
|  | **Churches may apply any time before the deadline.** |
| **September**  | * Church/Project Application materials available online at: [www.seventhdaybaptist.org/ministries/womens-board-scsc](http://www.seventhdaybaptist.org/ministries/womens-board-scsc)
* Begin praying about having an SCSC project at your church
* Begin the discussion in your church about having an SCSC project
 |
| Fall  | * Hosting an SCSC project must be approved by formal action of the church.
* If your church hears God’s call to have an SCSC project, put this on the agenda for your annual church business meeting.

At your next church business meeting, vote on:* Hosting an SCSC project
* A budget for local SCSC expenses
* A Project Director (PD) and a church SCSC committee for planning and support.
 |
| **January**  | * PD and church SCSC committee complete and send in application.
* **Jan 25th** Church/Project Applications postmarked
* Mail to Helen Goodrich, SCSC, P.O. Box 164, North Loup, NE 68859
 |
| **March**  | * **March 1st**- Project Directors notified of project acceptance and assigned team members
* Begin praying regularly for the project, leaders and students.
* Recruit prayer partners for the PD and the church project.
* Begin planning for student introductions to the church, housing, meals, bedding, transportation, any entertainment or sightseeing, activities with the church and community, love gift and farewell celebration.
 |
| **April**  | Project Director and local SCSC Committee:* Work out the details of the project grid.
* Talk with camp directors, pastor(s), Sabbath School supervisors, Youth program leaders.
* Gather all needed materials and information for the SCSC team

Finalize transportation plans and purchase of tickets for PD trip to and from SCSC training. Send travel information to SCSC Committee transportation coordinator, Sanja Looper, via e-mail at slooper@onebox.com by May 15, 2017. |
| **May**  | Project Director and local SCSC committee:* Finalize plans from March list.
* Finalize grid details and send a copy to the appointed SCSC Training Staff member prior to training.
* Gather all needed materials for PD to take to training, including phone numbers of all supervisors who will be working with the SCSC Team.
 |
| **June**  | * **June 13th** PD travels to SCSC Training, arriving at airport as close to **3 p.m.** as possible. ROCHESTER airport is first choice. It is 1.5 hours away from camp.
* **June 13-21** SCSC Training @ Harley Sutton, Alfred Station, NY (PDs onsite June 13-17 – PDs fly out the morning of June 18)
* **June 22- July 19**, SCSC Team on Projects (3.5 weeks)
 |
| **July** | * **July 20—SCSC Students depart projects for Evaluation**
* July 23-30 – Final week of SCSC project served at SDB General Conference.
* Conference Week  If available, PD joins SCSC Committee, Training Director, and Training staff for an informal evaluation luncheon (at the discretion of the director).
 |

 9/16